

# RECORD OF PROCEEDINGS

Minutes of

~~SPRINGFIELD TOWNSHIP TRUSTEES~~

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held

September 6, 2022

The Board of Trustees met in Regular session with the following members present:

Mrs. Amy M. Carns  
Mr. Paul L. Gleisinger  
Mr. Don A. Daugherty

FO Kochheiser  
Chief Carey

The meeting was called to order at 6:45 p.m. by Trustee Carns.

Meeting was held pursuant to 2019 Ohio HB 197, Section 12.

The Pledge of Allegiance was recited.

The minutes of the August 22, 2022 regular meeting were read and approved.

**Motion #141-2022:** Trustee Gleisinger moved to approve the minutes for the regular meeting, seconded by Trustee Daugherty and upon a roll call vote all members voted "AYE."

The following bills were presented for payment:

773-2022	Charles Kleilein	\$1493.00
774-2022	Samuel Kleilein	\$1593.28
776-2022	Harvey Bachmann	\$1864.38
777-2022	Joshua Bradley	\$1350.16
778-2022	Justin Brant	\$1502.01
779-2022	Jonathan Brown	\$2392.59
780-2022	Matthew Carey	\$1957.53
781-2022	Michael Carey	\$361.84
782-2022	Jacob Carson	\$295.08
783-2022	Roger Chambers	\$137.89
784-2022	Ronald Conn	\$1496.87
785-2022	Collin Crider	\$345.73
786-2022	Dennis Gast	\$1641.38
787-2022	Robyn Gast	\$1117.05
788-2022	Jonathon Gifford	\$317.00
789-2022	Dustin Gray	\$415.90
790-2022	John Gray	\$1438.20
791-2022	Kirstin Gray	\$666.89
792-2022	John Grimes	\$334.56
793-2022	Christopher Kohler	\$1289.89
794-2022	Nathan Matney	\$1816.41
795-2022	Collin McBride	\$1372.21
796-2022	Ellen Meredith	\$1331.45
797-2022	Richard Metzger	\$1783.72
798-2022	Michael Mullins	\$1285.12
799-2022	Christopher Ott	\$1510.90
800-2022	Benjamin Ricker	\$1649.37
801-2022	Brian Rogers	\$128.28
802-2022	Anthony Shelton	\$1974.77
803-2022	Colton Shelton	\$947.89
804-2022	Adam Spellman	\$1695.86
805-2022	Ryan Swank	\$791.18
806-2022	Michael Thomas	\$79.82
807-2022	Michael Volz	\$1759.04
808-2022	Michael Wilson	\$2036.68

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810-2022	Internal Revenue Service	\$10275.88
811-2022	Ohio CSPC	\$129.21
812-2022	Prudential Retirement	\$1945.00
813-2022	City of Mansfield	\$285.72
813-2022	City of Mansfield	-\$285.72
814-2022	City of Ontario, Ohio	\$214.00
814-2022	City of Ontario, Ohio	-\$214.00
815-2022	Ohio Deferred Compensation	\$1170.00
816-2022	Ohio Department of Taxation	\$3695.74
817-2022	School District Income Tax	\$394.79
818-2022	Ohio Police and Fire Pension Fund	\$36116.16
819-2022	Ohio Public Employees Retirement Sys	\$4134.49
40427	City of Mansfield	\$285.72
40428	City of Ontario	\$214.00
40429	Richland Bank H.S.A. Account	\$739.00
40430	Tractor Supply Co.	\$98.95
40431	Interstate Battery N.C.O.	\$313.90
40432	The Dexter Company	\$190.65
40433	Small's Asphalt Paving, Inc.	\$167,373.61
40434	Phoenix Safety Outfitters	\$4410.00
40435	Amazon Capital Services	\$92.25
40436	Home Depot Credit Services	\$389.30
40437	Columbus Fleet Maintenance	\$2095.02
40438	Xerox Financial Services	\$63.40
40439	Cardmember Service	\$2189.81
40440	Ohio First Responder Grants, LLC	\$150.00
40441	Ontario Truck Center	\$669.27
40442	Treasurer, State of Ohio	\$1620.00
40443	Henry's Key & Lock Shop LLC	\$145.55
40444	First Net	\$435.06
40445	Rinehart-Walter-Danner Ins.	\$50.00
40446	Stumbo Publishing Co., Inc.	\$236.80
40447	Anita Kochheiser	\$18.82
40448	Treasurer of the State of Ohio	\$1005.00
40449	Medical Mutual of Ohio	\$36618.32
40450	Ontario Post Office	\$90.00
40451	Schmidt Security Pro	\$119.85
40452	Blubaugh Body & Frame	\$121.50
40453	Burgess Hearse & Ambulance Sales	\$2167.50
40454	Verizon Wireless	\$486.41

Total Payments: \$322,424.89

**Motion #142-2022:** Trustee Gleisinger made a motion to pay the bills, seconded by Trustee Carns and upon a roll call vote all members voted "AYE."

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.

  
 Anita Kochheiser, Fiscal Officer

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Present: A/C Adam Spellman,

6:45pm – Bid openings for the diesel exhaust system at both stations. FO Kochheiser received the following bids:

- MagneGrip: St#1 - \$67,528.00, St#2 - \$76,326.00  
There is the option for two add-ons including 3-year preventative maintenance for \$3000 and long rails for \$8,670 totaling \$155,524.

Trustee Daugherty would like the roofing, company who did the St#2 roof, be contacted to make sure that any work done putting in the exhaust system will not interfere with our warranty. Vote is suspended until later in the meeting.

Chief informed the Board of 5 new part-time applications that they have received. AC Spellman has interviewed 2 of the applicants and would like approval to hire them. They are as followed:

- Brinson Delauder: Firefighter/EMT
- Patrick McDonough: Firefighter/EMT

**Motion #143-2022:** Trustee Carns made a motion to hire Brinson Delauder as a part-time firefighter/EMT effective September 6, 2022 with a one year probationary period, seconded by Trustee Gleisinger and upon a roll call vote all members voted “AYE.”

**Motion #144-2022:** Trustee Carns made a motion to hire Patrick McDonough as a part-time firefighter/EMT effective September 6, 2022 with a one year probationary period, seconded by Trustee Gleisinger and upon a roll call vote all members voted “AYE.”

There are a few applicants who do not have their fire training. Chief is looking to see if there is anything that can be done. Another applicant, Gabe Potter, is in Fire I school and would like to see if we could sponsor him. The Board approved to sponsor him as long as he knows that there is no commitment on our end.

Trustee Gleisinger updated the Board on the road department. Soil and Water reached out to him about participating in Storm Water Week. Since it is not until October, a resolution will be based later in the month.

Trustee Gleisinger has received instructions on how to order salt through the county. We can order up to 600 ton. We shouldn't need any until the beginning of the year.

Trustee Gleisinger attended the Township Association Picnic and updated the Board on what items were discussed. Only two townships received the Opioid money. The Board discussed some ways that the money could be used. Possible overdose calls manpower or Narcan were a few of those options. Permissive sales tax money has decreased this year. The Energy Aggregation program was discussed. There will be a solar eclipse on April 8, 2024 and Richland County is a prime viewing spot. Prepare for an overabundance of people which may cause some problems.

Trustee Gleisinger received another quote for the repairs to the drive way at 2025 Gfrer Road. The quote is as followed:

- Jim Herrick: \$2,800

**Motion #145-2022:** Trustee Gleisinger moved to accept Jim Herricks bid of \$2,800 to repair the driveway at 2025 Gfrer Road, seconded by Trustee Daugherty and upon a roll call vote all members voted “AYE.”

Trustee Carns presented the Board with a renewal from Superior Dental. The Board has some questions before they will accept the renewal.

The Board discussed having new employees fill out FormFire. Trustee Rose will be handling FormFire and making sure it is completed by all employees.

Trustee Carns will be spearheading the Ohio Plan Renewal.

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**Motion #146-2022:** Trustee Carns moved to adopt a resolution to realign the 2022 permanent appropriations to add the following:

Transfer in the amount of \$333.71 from 2111-220-599-0000 to 2111-220-314-0000 to allow the Fiscal Officer to post the tax collection fees for the memo receipt for the 2<sup>nd</sup> ½ tax collection for mobile homes effective August 30, 2022. Seconded by Trustee Gleisinger and upon a roll call all members voted as followed:

- |                          |     |
|--------------------------|-----|
| • Mrs. Amy M. Carns      | AYE |
| • Mr. Paul L. Gleisinger | AYE |
| • Mr. Don A. Daugherty   | AYE |

The Zoning Inspector's laptop is running real slow and he asked if it could be replaced. FO Kochheiser received a quote from Net2 Services for a new Dell Laptop in the amount of \$889.00

**Motion #147-2022:** Trustee Daugherty moved to purchase a new Zoning Inspection Laptop from Net2 Services for \$889, seconded by Trustee Gleisinger and upon a roll call vote all members voted "AYE."

FO Kochheiser updated the Board on the Public Records destruction/clean-up.

Sandusky Township has been billed for their portion of Lohr Road.

The audits for 2021/2022 are being bid out to a county firm to handle the audits.

**Motion #148-2022:** Trustee Gleisinger moved to accept the bid from MagneGrip for diesel exhaust system including the preventative maintenance and the rails for a total of \$155,524, seconded by Trustee Daugherty and upon a roll call vote all members voted "AYE."

### Public Comment:

No Public Comment

**Motion #149-2022:** Trustee Carns made a motion to go into Executive Session at 8:16 p.m. to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing. Trustee Gleisinger seconded the motion and upon a roll call all members voted "AYE".

**Motion #150-2022:** Trustee Carns moved to return to regular session at 9:23 p.m., seconded by Trustee Gleisinger and upon a roll call all members voted "AYE".

**Motion #151-2022:** Trustee Carns made a motion to combine our current positions of office assistant and administrative assistant into one position that will manage the duties of both previous positions, seconded by Trustee Gleisinger and upon a roll call vote all members voted "AYE."

**Motion #152-2022:** Trustee Carns moved to promote Kirstin Gray to the position of administrative assistant effective October 8, 2022 subject to a one year probationary period at a rate of \$18.31 an hour. Seconded by Trustee Gleisinger and upon a roll call all members voted "AYE".

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153

Motion #151-2022: There being no further business to come before the Board, Trustee Gleisinger made a motion to adjourn, seconded by Trustee Daugherty, motion carried.

The meeting adjourned at 9:24 pm.

APPROVED

*Amir M. Casper*

ATTESTED

*Christa L. Koch*