

RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 23, 2023

The Board of Trustees met in Regular session with the following members present:

- Mrs. Amy M. Carns
- Mr. Paul L. Gleisinger
- Mr. Don A. Daugherty
- FO Kochheiser
- Interim Chief Spellman

The meeting was called to order at 6:45 p.m. by Trustee Carns.
The Pledge of Allegiance was recited.
The minutes of the January 9, 2023 regular meeting and January 11, 2023 special meeting were read and approved as follows:

Motion #11-2023: Trustee Gleisinger moved to approve the minutes for the regular meeting, seconded by Trustee Daugherty and upon a roll call vote all members voted "AYE."
Trustee Carns stated that she wanted on the record that Ontario Youth Sports did indeed pay for their fireworks inspections for 2022 and there was an oversight on the payment.
Motion #12-2023: Trustee Gleisinger moved to approve the minutes for the special meeting on January 11, 2023, seconded by Trustee Daugherty and upon a roll call vote all members voted "AYE."

The following bills were presented for payment:

44-2023	Charles Kleilein	\$1606.13
45-2023	Samuel Kleilein	\$1653.05
47-2023	Harvey Bachmann	\$843.99
48-2023	Laverne Bickers	\$401.36
49-2023	Joshua Bradley	\$950.46
50-2023	Justin Brant	\$1860.34
51-2023	Jonathan Brown	\$330.09
52-2023	Matthew Carey	\$8639.64
53-2023	Roger Chambers	\$183.76
54-2023	Ronald Conn	\$2148.34
55-2023	Collin Crider	\$957.95
56-2023	Dennis Gast	\$1789.52
57-2023	Dustin Gray	\$187.77
58-2023	John Gray	\$1703.25
59-2023	Kirstin Gray	\$1152.12
60-2023	Christopher Kohler	\$1990.98
61-2023	Collin McBride	\$1744.62
62-2023	Ellen Meredith	\$1901.48
63-2023	Richard Metzger	\$1338.82
64-2023	Michael Mullins	\$1720.02
65-2023	Christopher Ott	\$1965.55
66-2023	Benjamin Ricker	\$2088.92
67-2023	Anthony Shelton	\$1710.17
68-2023	Colton Shelton	\$1430.60
69-2023	Adam Spellman	\$1709.39
70-2023	Ryan Swank	\$943.85
71-2023	Michael Thomas	\$14.51

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72-2023	Angelo Tino	\$945.82
73-2023	Michael Volz	\$2161.88
74-2023	Michael Wilson	\$1689.44
75-2023	Brody Worner	\$277.75
76-2023	Jeffrey Young	\$245.18
78-2023	Amy Carns	\$1101.88
79-2023	Donald Daugherty	\$1412.06
80-2023	Paul Gleisinger	\$1139.41
81-2023	Anita Kochheiser	\$1041.95
82-2023	William Scott	\$505.49
84-2023	Internal Revenue Service	\$11014.73
85-2023	Ohio CSPC	\$129.21
86-2023	Prudential Retirement	\$1933.00
40730	Richland Bank H.S.A. Account	\$472.00
40731	Keller Auto Parts, Inc.	\$107.21
40732	Great Lakes Truck Center	\$532.34
40733	Cole Distributing, Inc.	\$920.35
40734	Amazon Capital Services	\$1094.82
40735	Stericycle Inc.	\$71.25
40736	Koorsen Fire & Security, Inc.	\$97.20
40737	Your Fleetcard Program	\$774.36
40738	U.S. Bank Equipment Finance, Inc.	\$12392.44
40739	American Test Center	\$580.00
40740	Burgess Hearse & Ambulance Sales	\$325.09
40741	Gandert Door Co.	\$125.00
40742	Liquid Springs, LLC	\$183.40
40743	My Art Ideas	\$34.00
40744	Stryker Sales Corp.	\$21154.31
40745	911 Fleet & Fire Equipment	\$308.58
40746	Anita Kochheiser	\$18.65
40747	Columbia Gas	\$1612.77
40748	Time Warner Cable-Northeast	\$962.77
40749	Colonial Life	\$1230.05
40750	Medical Mutual of Ohio	\$35916.90
40751	Vision Service Plan – OH	\$495.32
40753	Skipped Warrants 40752 to 40753 Series 2	\$0.00
40754	First Net	\$399.76
40755	Staples Credit Plan	\$214.59

Total Payments: \$146,586.64

Trustee Daugherty questioned the final payout for Retired Chief Carey. FO Kochheiser explained that she does not keep time for the Fire Dept., the fire department/Interim Chief Adam Spellman does. She explained what Chief Carey was paid out and why. Trustee Carns and Daugherty agree that the policy for accrual and payout needs to be addressed and changed. Trustee Carns stated that she doesn’t think you should be able to accrue sick leave while you're out on sick leave.

Motion #13-2023: Trustee Gleisinger made a motion to pay the bills, seconded by Trustee Daugherty and upon a roll call vote all members voted “AYE.”

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I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.

Anita L. Kochheiser, Fiscal Officer

Present: Andrew Wetzel (Park National Bank), Scott Heimann (Park National Bank), Craig Hunt, FF Rich Metzger

Andrew Wetzel and Scott Heimann of Park National Bank were present at the request of FO Kochheiser to discuss the Trust/Investment Account currently held at their bank. This account was opened in 2004. There has been around \$1 million invested in this account. \$600,000 was withdrawn from this account in 2014. As long as we don't sell any of the marketable CDs prior to them maturing, we will never lose money on those. If they are sold out early, you would receive a loss. We have a ladder portfolio which helps to spread the interest loss/gain potential. Our CD's mature starting in 2023 - 2027. If we need to cash any of them out, we can do so at maturity. If nothing is sold early, you get your cost basis and interest upon maturity. \$258K interest has been earned in 20 years. At any time if the Board chooses to not reinvest, all we have to do is notify them. We agree to keep this account with Park National.

Interim Chief Spellman stated that since we did not receive the Safer or AFG Grants this year, that we are able to now re-apply. There is a \$500 re-app fee for our grant writer, per grant. Trustee Daugherty asked if we can find out what we are missing since we were denied. Interim Chief Spellman stated that Mickey informed them that there were 11 or 12 depts that did not receive funding for 2022 and Interim Chief Spellman will ask if there is anything we can do to help our odds of receiving funding. We haven't heard anything yet on the Retention grant that we applied for through the State. The Board approves re-applying for both grants.

Vern, the Maintenance Tech, has approached the Interim Chief Spellman about getting the barn behind Station 1 outfitted for truck maintenance. He would like to do all the labor which would involve insulation, plywood, electrical, etc. There also needs to be a heat source brought into the barn as well. Perhaps a gas line or propane tank for heat, and other modifications to make it doable for the work he needs to do on the trucks. Interim Chief Spellman is thinking \$35K would be necessary to accomplish the remodel. Trustee Daugherty doesn't want to be a discouragement to Vern, but he is only part-time and hasn't been here long and doesn't think it is a good investment. Trucks will barely fit in this building among other issues he sees with it. He would like it to stay at Station 2. He also has concerns about the floor as it is only 4" concrete floor and need to be 6" to handle the weight. Perhaps the Maintenance tech needs some additional tools and a secure area for his tools at Station 2? Interim Chief Spellman will discuss other options with him and report back to the Board.

Interim Chief Spellman updated the Board on how things are going since his appointment. He feels it is going well and he is communicating well with everyone. He hasn't received any complaints. FF Metzger stated everything is going well and feels it's time to rebuild trust. We have to move forward and work together. There is still a lot of concern amongst the department regarding the 2-yr wage freeze with current inflation.

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Trustee Daugherty stated email surveys from Clemons, Nelson & Associates were sent out today and the other Board members requested to see this survey as they thought they would be able to review it before it went out. Trustee Daugherty will get it to them. The surveys are due back from the employees by February 1, 2023.

Trustee Gleisinger stated on February 23, 2023 Junior Achievement is putting on a Job Fair and the City of Ontario is setting up a booth promoting their departments and feels maybe the Fire Dept. should do so as well to help promote future interest in the fire field. He will forward the information to I/C Spellman and he can get more information to see if we can still get in and if there is a fee.

The ODOT Mileage certification form for 2022 was presented to the Board and signed. FO Kochheiser will return the form to the County Engineer for his signature.

The Road crew had a tree on Snodgrass to clean up and have been plowing snow. Koorsen inspected their Fire extinguishers and the new computer and printer has been set up.

The Road Dept. would like the choice of earning comp time in lieu of overtime like the fire department does. When it comes time for negotiations, they would like this option to be added to their Wage & Benefit Package.

F.O. Kochheiser informed the Board that the 2022 Annual Financial Reports were all completed and the year 2022 was successfully closed in UAN. All required reports and the required Hinkle statement was filed with the Auditor's Office last week. The ad has run in the Tribune that the financial report is available for public inspection.

F.O. Kochheiser inquired as to whether Interim Chief Spellman will be working in his newly appointed position at the same salary? She was informed he will be.

Public Comment:

Craig Hunt – when he found out the OYS paid their past inspection fee he is sorry he brought it up since he was under the assumption it wasn't paid. He also asked what the firework fee is for and how the pricing is determined. This is for pre-inspection at the fireworks as well as our attendance during the fireworks. They are also paying for a max of 20 concession trailer inspections for fire extinguishers and propane tanks.

Craig Hunt also asked why Vern doesn't work out of the Road Dept and work on the Road vehicles as well. Trustee Daugherty stated he brought that up a couple years ago and the Road dept. employees don't want anyone down there. Trustee Carns would like to revisit this.

Motion # 14-2023: There being no further business to come before the Board, Trustee Carns made a motion to adjourn, seconded by Trustee Glesinger, motion carried.

The meeting adjourned at 8:08pm.

APPROVED 
ATTESTED 