

RECORD OF PROCEEDINGS

Minutes of

SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held March 6, 2023

The Board of Trustees met in Regular session with the following members present:

- Mrs. Amy M. Carns
- Mr. Paul L. Gleisinger
- Mr. Don A. Daugherty
- FO Kochheiser
- Interim Chief Spellman (absent)

The meeting was called to order at 6:45 p.m. by Trustee Carns.
The Pledge of Allegiance was recited.
The minutes of the February 21, 2023 regular meeting were read and approved.

Motion #27-2023: Trustee Gleisinger moved to approve the minutes of the February 21, 2023 regular meeting, seconded by Trustee Carns, and upon a roll call vote, all members voted "AYE."

The following bills were presented for payment:

168-2023	Charles Kleilein	\$1537.64
169-2023	Samuel Kleilein	\$1639.54
171-2023	Harvey Bachmann	\$776.84
172-2023	Laverne Bickers	\$625.80
173-2023	Joshua Bradley	\$2190.18
174-2023	Justin Brant	\$1841.98
175-2023	Jonathan Brown	\$154.20
176-2023	Roger Chambers	\$600.66
177-2023	Ronald Conn	\$1920.04
178-2023	Collin Crider	\$957.95
179-2023	Dennis Gast	\$2178.05
180-2023	Dustin Gray	\$704.37
181-2023	John Gray	\$1494.80
182-2023	Kirstin Gray	\$1152.12
183-2023	John Grimes	\$270.37
184-2023	Christopher Kohler	\$1456.12
185-2023	Collin McBride	\$1815.74
186-2023	Ellen Meredith	\$1372.01
187-2023	Richard Metzger	\$1338.82
188-2023	Michael Mullins	\$1267.71
189-2023	Christopher Ott	\$2033.66
190-2023	Benjamin Ricker	\$1967.12
191-2023	Anthony Shelton	\$2227.22
192-2023	Colton Shelton	\$1430.60
193-2023	Adam Spellman	\$1708.39
194-2023	Ryan Swank	\$943.85
195-2023	Angelo Tino	\$1261.43
196-2023	Michael Volz	\$2069.84
197-2023	Michael Wilson	\$1684.16
198-2023	Brody Worner	\$663.36
199-2023	Jeffrey Young	\$668.99
201-2023	Internal Revenue Service	\$9822.77
202-2023	Prudential Retirement	\$1893.00
203-2023	Ohio Department of Taxation	\$3369.56
204-2023	School District Income Tax	\$400.46

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205-2023	Ohio Police and Fire Pension Fund	\$33798.61
206-2023	Ohio Public Employees Retirement Sys	\$3790.17
40820	Richland Bank H.S.A. Account	\$522.00
40821	City of Mansfield	\$297.56
40822	City of Ontario, Ohio	\$253.18
40823	Newswanger Machine	\$166.83
40824	Keller Auto Parts, Inc.	\$48.97
40825	Koorsen Fire & Security, Inc.	\$1354.35
40826	NAPA Auto Parts – COL222	\$527.86
40827	Burgess Hearse & Ambulance Sales	\$428.40
40828	Denny’s Auto Electric & Performance	\$5360.92
40829	Breathing Air Systems Division	\$14.60
40830	Home Depot Credit Services	\$287.58
40831	Auto Zone, Inc.	\$12.46
40832	First Net	\$368.94
40833	Amazon Capital Services	\$177.02
40834	Interstate Battery N.C.O.	\$97.60
40835	Sutphen Corporation	\$45.90
40836	Truck Sales & Service, Inc.	\$32.93
40837	Xerox Financial Services	\$63.40
40838	Cardmember Service	\$2439.93
40839	Home419	\$800.00
40840	Clemans-Nelson & Associates, Inc.	\$2967.50
40841	Schmidt Security Pro	\$119.85
40842	Cardinal Power Sales, LTD.	\$39.00
40843	City of Ontario-Water/Sewer Bill	\$179.29
40844	Phoenix Safety Outfitters	\$388.00
40845	Stryker Sales Corp.	\$893.36
40846	U.S. Bank Equipment Finance, Inc.	\$221.58
40847	Verizon Wireless	\$486.39
40848	Ohio Health Corp DBA Workable	\$236.00
40849	Net2 Services	\$1307.45
40850	Speedway SuperAmerica LLC	\$1267.09

Total Payments: \$116,434.07

Motion #28-2023: Trustee Gleisinger made a motion to pay the bills, seconded by Trustee Daugherty, and upon a roll call vote, all members voted “AYE.”

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.

Anita L. Kochheiser, Fiscal Officer

Present: Craig Hunt, FF Anthony Shelton, FF Rich Metzger, Cpt. Mike Mullins

Cpt. Mullins was present in place of I/C Spellman and updated the minutes of the last meeting regarding the Cadet program. This is something new and was not used in this department in the past as stated incorrectly in the minutes. Also, there was a price change on the chassis of the new ambulance but he is not sure of the amount. He will make sure we all get a copy of the

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letter that they received stating the increase and reasoning for it. We assumed we were under contract and the price could not change.

Trustee Gleisinger stated the MARCS money from the State is still in the works and nothing is finalized yet. FF Metzger stated he found out it wouldn't be until the 2024/2025 budget year.

The Road crew has been ditching on Bowers and Springmill-North. Helped Sandusky township with organizing their signage.

Trustee Gleisinger got pricing on the driveway for Asphalt vs. Concrete for the parking lot at Station #1 as well as quotes for a new roof. The driveway estimate is \$55,350.00 for Asphalt and this obviously would need to be bid. The roof quote was \$45,625.00 also for St #1. This also will need to be bid. Bid specs need to be done for both items.

The letter regarding the increase of the chassis of the ambulance from Pfund was found and presented by Lt. Shelton and discussed amongst the Board.

Motion #29-2023: Trustee Carns made a motion to increase funds allocated for the Lifeline Ambulance purchase from \$288,122.00 to \$298,156.00 based on the letter received from the vendor, seconded by Trustee Daugherty, and upon a roll call vote all members voted "AYE."

FO Kochheiser presented the Board with the 2023 Permanent Appropriations.

Motion #30-2023: Trustee Carns made a motion to accept the 2023 Permanent Appropriations as prepared by the Fiscal Officer to make it possible to pay the bills for 2023, seconded by Trustee Daugherty, and upon a roll call vote all members voted "AYE."

FO Kochheiser also presented the Board with the February Management Reports and same was approved and signed.

FO Kochheiser then informed the Board that she heard from APA Amanda Middis late today regarding the opinion she requested about the payment of the Net2 Services invoice for the installation of the camera in the meeting room that was not approved by the Board. APA Middis advised that we would get a finding from the Auditor for misappropriation of funds if we paid the invoice as Trustee Daugherty acted without Board approval.

Trustee Carns agreed that we need to pay the bill. Trustee Gleisinger agreed also as long as the camera comes down.

Motion #31-2023: Trustee Carns made a motion to pay \$409.99 for the work to install the camera and for the camera to be removed. Motion died for a lack of a second.

FO Kochheiser advised they first need a motion to install the camera. Then a motion to pay the bill and thirdly a motion to remove the camera. Protocol has to be followed, starting from the beginning. No one would make these motions and this issue was tabled.

Public Comment:

Craig Hunt wanted to know if there was a chance of just turning this camera off and leaving the other ones on. He suggests just unhooking it.

Rich Metzger is hoping a decision is made soon regarding wage & benefits. Report received from Clemans today and Trustee Carns forwarded it to the others just prior to the meeting.

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Motion #32-2023: Trustee Carns made a motion to go into Executive Session at 7:37pm to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing, Trustee Gleisinger seconded the motion and upon a roll call all members voted "AYE."

Motion #33-2023: Trustee Carns moved to return to regular session at 8:05pm, seconded by Trustee Gleisinger, motion carried.

Trustee Carns stated that based on the study done by Clemans and Nelson we are behind on pay and they suggest a three-year raise as follows for all full-time employees: 2023- 10%; 2024- 3% & 2025- 2% and \$1 hr. for part-time for 2023 only, revaluated after this year.

Motion #34-2023: Trustee Carns made a motion based on the study and recommendation done by Clemans and Nelson to raise the salary on a three-year tier as follows: for all full-time employees: 2023- 10%; 2024- 3% & 2025- 2% and \$1 hr. for part-time. The Board realized there are other items regarding benefits that need addressed and they want to sit down with the group. They just didn't want to wait any longer to give raises for the employees. The full-time raises are to be retroactive to 12/17/2022, the first pay of 2023, and will be based on the bi-weekly rate only for the first five pay periods of 2023. The part-time raises will be effective on March 11, 2023, seconded by Trustee Gleisinger, and upon a roll call vote all members voted "AYE." Motion carried.

Cpt. Mullins stated by giving the increase to only the bi-weekly salary for the retroactive pay will result in the employees not receiving their true raise by the end of the year. This was further discussed and FO Kochheiser explained to him that they would receive the correct amount. The 10% raise will not be applied to any extra hours worked or overtime, only the bi-weekly salary thus making their salary whole by the end of 2023.

Lt. Shelton stated from a supervisor's standpoint the FLSA is the biggest headache for him. Nobody wants to cover shifts and work for straight time. People are being mandated to work more than ever right now and not happy about it. We need to hire more medics as we are short on them as well.

FF Rich Metzger also stated his frustrations with the FLSA change and would like to see things changed back to how it was. There was much discussion on benefits between the Board and the firefighters present. The Board will be getting back to them to sit down and further discuss this matter.

Motion #35-2023: There being no further business to come before the Board, Trustee Carns made a motion to adjourn, seconded by Trustee Daugherty, motion carried.

The meeting adjourned at 8:42 pm.

APPROVED [Signature]
ATTESTED [Signature]