

RECORD OF PROCEEDINGS

SPRINGFIELD TOWNSHIP TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

February 5, 2024

Held _____

The Board of Trustees met in Regular session with the following members present:

Mr. Paul L. Gleisinger
Mr. Don A. Daugherty
Mr. Brad Orewiler
FO Anita L. Kochheiser
Chief Adam Spellman

The meeting was called to order at 6:45p.m. by Chairman Gleisinger.

The Pledge of Allegiance was recited.

The minutes of the January 22, 2024, regular meeting was read and approved.

Motion #20-2024: Trustee Orewiler moved to approve the minutes of the January 22, 2024, regular meeting, seconded by Trustee Daugherty, motion carried.

The following bills were presented for payment:

90-2024	Charles Kleilein	\$2,403.84
91-2024	Samuel Kleilein	\$2,516.45
93-2024	Amanda Hike	\$77.60
95-2024	Harvey Bachman	\$1,351.67
96-2024	Laverne Bickers	\$477.87
97-2024	Caden Joseph Boebel	\$646.44
98-2024	Joshua Bradley	\$1,112.81
99-2024	Justin Brant	\$1,693.89
100-2024	Roger Chambers	\$194.79
101-2024	Ronald Conn Jr.	\$1,713.98
102-2024	Collin Crider	\$872.18
103-2024	Kyle Foust	\$924.48
104-2024	Dennis Gast	\$1,940.87
105-2024	Dustin Gray	\$564.65
106-2024	John Gray	\$2,731.81
107-2024	Kirstin Gray	\$1,300.13
108-2024	John Grimes	\$141.39
109-2024	Christopher Kohler	\$1,452.77
110-2024	Jeffrey Krumlaw	\$163.12
111-2024	Collin McBride	\$2,093.07
112-2024	Ellen Meredith	\$1,518.31
113-2024	Richard Metzger	\$1,534.17
114-2024	Christopher Ott	\$1,670.20
115-2024	Gage Potter	\$1,016.90
116-2024	Benjamin Ricker	\$1,690.60
117-2024	Noah Sgambellone	\$599.93
118-2024	Anthony Shelton	\$1,803.69
119-2024	Colton Shelton	\$1,631.65
120-2024	Adam Spellman	\$1,915.18
121-2024	Jarrod Strouth	\$1,408.12
122-2024	Ryan Swank	\$1,016.53
123-2024	Angelo F. Tino	\$1,016.90
124-2024	Michael Volz	\$1,832.71
125-2024	Michael Wilson	\$1,826.86
126-2024	Jeffrey Young Jr.	\$703.25
128-2024	Internal Revenue Service	\$10,498.45
129-2024	Prudential Retirement	\$1,793.00
130-2024	Ohio Department of Taxation	\$3,263.25
131-2024	School District Income Tax	\$327.49
132-2024	Ohio Public Employees Retirement	\$5,397.03
133-2024	Ohio Police and Fire Pension Fund	\$32,060.10

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41556	Richland Bank H.S.A Account	\$372.00
41557	City of Mansfield	\$296.84
41558	City of Ontario, Ohio	\$146.32
41559	Tractor Supply, Co.	\$419.98
41560	Bucyrus Road Materials.	\$472.65
41561	Koorsen Fire & Security	\$835.75
41562	Command Fire Apparatus	\$110,000.00
41563	Bound Tree Medical, LLC	\$580.64
41564	Cole Distributing, Inc.	\$938.85
41565	ESO Solutions	\$1,586.05
41566	Napa Auto Parts-COL222	\$216.25
41567	Stericycle, Inc.	\$71.25
41568	Ag Pro	\$41.69
41569	Home Depot Credit Services	\$12.96
41570	Gandert Door Co.	\$339.50
41571	Amazon Capital Services	\$28.21
41572	First Net	\$317.98
41573	Elan Financial Services	\$1,435.71
41574	Xerox Financial Services	\$66.28
41575	Ashland Muffler House	\$70.56
41576	Stumbo Publishing Co.	\$16.00
41577	Rinehart-Walter-Danner Ins.	\$50.00
41578	Clemans-Nelson & Associates	\$250.00
41579	Medical Mutual of Ohio	\$40,461.47
41580	Ohio Health Consortium, Inc.	\$169.50
41581	Verizon Wireless	\$446.30
41582	Speedway SuperAmerica, LLC	\$1,643.06
41583	Versatile VOIP	\$405.34
41584	Net2 Services	\$908.00

Total Payments	\$261,443.27
Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers	\$261,443.27

Motion #21-2024: Trustee Daugherty made a motion to pay the bills, seconded by Trustee Gleisinger, motion carried.

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.


 Anita L. Kochheiser, Fiscal Officer

Present: Craig Hunt, Matt Carey, Tonya Carey, Dustin Gray, Collin McBride

Chief Spellman updated the Board on runs and scheduling for January. Adm. Asst. Gray has been doing a great job on the scheduling.

Chief presented the job description for the full-time inspector's position. The Board discussed having to come up with a salary for the position first due

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to the fact that they only work 2,080 hours, whereas a line fireman works 2,456 hours. They will table this and discuss the pay further.

Chief Spellman made the following recommendations for full-time fire fighter new hires under the Safer Grant as the money is available Feb. 21, 2024: His recommendations are FF Collin Crider, FF Brody Worner, FF Noah Sgambellone. One is already a medic and two are in medic school now and will be done in approx. 4 months.

Motion #22-2024: Trustee Gleisinger made a motion to hire FF Collin Crider, FF Brody Worner, FF Noah Sgambellone as full-time firefighters under the SAFER Grant, with a one-year probation and subject to passing all testing and physicals effective February 24, 2024, seconded by Trustee Orewiler and upon a roll call vote, all members voted "AYE."

Chief Spellman also recommends hiring Reece Miller, FFII, EMT as a part-time firefighter effective immediately. He has already passed his physical agility test.

Motion #23-2024: Trustee Daugherty made a motion to hire Reece Miller as PT/FF EMT, with a one-year probationary period, effective February 5, 2024, seconded by Trustee Orewiler, and upon a roll call vote all members voted "AYE."

Chief Spellman would like to sell the old M#22. He has an interested entity, Bladensburg Fire District. Since the loading unit is out, we previously discussed selling it for \$60,000.

Motion #24-2024: Trustee Gleisinger made a motion to propose the sale of Medic #22 to the Bladensburg Fire District for a price of \$60,000, seconded Trustee Orewiler, and upon a roll call vote all members voted "AYE."

Chief Spellman would like to purchase another medic with those funds and the remaining ARPA funds as well. He would like to get something ordered soon. They would like him to get pricing as soon as possible for the second squad.

Lastly, he states that he has started acquiring some of the equipment for the new ladder truck. This will total \$20-\$25K. The Chief will provide a list to the Trustees with pricing.

Trustee Daugherty spoke of the letter that FF Dustin Gray sent to them regarding the E-One fire truck that we are purchasing and agrees with his letter. However, he personally spoke with the company and is in favor of going forward with this purchase.

Trustee Gleisinger informed the board that the road department has been salting and maintaining roads. #3 truck's brake job is completed. There is a water line repair on Lexington Springmill that will cause some road closures starting Feb 12 for a couple months.

Trustee Gleisinger informed the board that on the corner of Millsboro & Lex-Ontario a house is being built next to a cemetery. Neighbors are questioning whether the property is disturbing the graves. He has looked into it and there is no issue with the build. Trustee Gleisinger attended the storm water meeting and passed the info to Scotty.

Clemans & Nelson are putting together a handbook for the fire department and there was verbiage for the Chain of Command and Trustee

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Glesinger provided copies of this to the Board. There is also one for the Road Dept. This was tabled until later.

Trustee Orewiler stated that he is working on the St#2 concrete work bids, and just the floor drains would cost around \$99/ft. He discussed the total bid but was unsure of the total bid price. This was just one bid and Trustee Orewiler has three (3) total bids. He was advised to get a price from Dan Armstrong as well. If this bid comes close to the \$75K threshold, it will have to be bid. They discussed doing a "L" shaped section to save money. He will have the bids at the next meeting.

Motion #25-2024: Trustee Orewiler made a motion that effective 12/16/2023, the salary of Fire Chief Adam Spellman will be \$82,000/yr. which includes all his certification pays, with a one-year probationary period, and they will review his salary in a year, seconded by Trustee Daugherty and upon a roll call vote all members voted "AYE."

FO Kochheiser presented the January Management reports to the Board and they signed and approved the same.

FO Kochheiser presented two quotes she received for financing of \$500,000 towards the new E-One fire truck. She explained the difference in the two quotes, whereas one has a lower interest rate but uses "add-on" interest which results in more interest being paid over the life of the loan. She has ranked them in the order that she feels is most fiscally responsible and is recommending to go with Elite Finance Group for a 4-year term with annual payments of \$141,426.71. This will result in the least amount of interest that the township will pay back. Trustee Daugherty questioned whether we should draw money out of our investment accounts instead of borrowing. FO Kochheiser explained to him that the balances shown on the Fund Balance reports already includes the applicable amount of investment funds. Therefore, there is not enough funds in either the fire fund or equipment fund in which to do this. She keeps a minimal amount of liquid funds in the Chase checking account which is for all funds to use for payroll and expenses.

Motion #26-2024: Trustee Orewiler made a motion to finance \$500,000 for the purchase of the E-One fire truck, from Elite Finance Group with a 4 yr. term at the rate of 6.7% with annual payments of \$141,426.71, total loan cost \$565,706.84, seconded by Trustee Gleisinger, and upon a roll call vote all members voted "AYE."

Trustee Gleisinger stated the attorney advised him that the cell tower variance was unanimously denied on 12.13.23 and they had a 30-day period in which to appeal to Common Pleas or the Township and it hasn't happened, so we are past the time for them to file an appeal.

Public Comment:

Matt Carey made comments regarding the FO explaining the fund status report and how it reads. He also discussed details about the Safer grant and time frame issues that we could possibly have for us to look into. He also discussed the salary for the fire inspector and the way they were paid in the past, including how their overtime was calculated. He also spoke to the Board about the retention schedule for public records. He read the portion of ORC Section 149.351 regarding documents being turned over by prior officials and asked if the outgoing official (former Trustee Amy Carns) delivered her documents when she left. Trustee Orewiler stated that he received no records from outgoing Trustee Amy Carns. The computer from former Trustee Carns was turned over

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to FO Kochheiser but was wiped clean and is still with our IT company to see if records can be retrieved.

Motion #27 -2024: There being no further business to come before the Board, Trustee Gleisinger made a motion to adjourn, seconded by Trustee Orewiler, motion carried.

The meeting adjourned at 8:09pm.

APPROVED *Paul Gleisinger*

ATTESTED *Mark L. ...*