

Springfield Township Zoning Commission

Meeting Date: 2-18-2021 (1st Q Meeting)

- Meeting was called to order at 7:05PM by Chairman Daugherty

Roll Call:

Member	Present
Mr. Don Daugherty, Chairman	X
Mr. Carl Neutzling, Vice Chairman	X
Mr. David Siebold, Secretary	X
Mr. Howard Harriman, Member	X
Mr. John Williams, Member	X
Mr. William Scott, Zoning Inspector	X

Visitors: None

Minutes: 11-19-20 4th Q Meeting

- The minutes from the November 19 meeting were reviewed and unanimously approved with a motion by Carl and second by John

Old business:

- Records retention update – The records retention schedule for the Township has been approved by the State of Ohio. There are numerous requirements for zoning records. The final document was disseminated to all. Dave will further discuss with Township Trustees in order to finalize the requirements related to the Zoning Commission, including electronic records
- Review recommendations from RCRPC on the Sign Regulation and determine what, if any changes should be made to the current resolution. A summary sheet developed by RCRPC was disseminated and due to timing, this item will be tabled until the next scheduled meeting. John will contact Ontario to advise of efforts to potentially work in tandem on several items related to signage requirements

New business:

- Identify what sections of the Resolution should be reviewed during the next scheduled meeting (2nd Q) – this was tabled until the next scheduled meeting in order to continue analysis on the Sign Regulation. Dave will contact RCRPC (David Gentile) and advise of next steps for this review and thank him for the effort on the Sign Regulation comparison

With no other business, Howard moved to adjourn the meeting with second by Dave and with unanimous consent. The next meeting will be held on May 20, 2021 at 7 PM in the Township Hall

Mr. David Siebold

Secretary

Mr. Don Daugherty

Chairman

Mr. Carl Neutzling

Vice Chairman

Original on File