

# RECORD OF PROCEEDINGS

Minutes of

## SPRINGFIELD TOWNSHIP TRUSTEES

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ December 17, 2018 \_\_\_\_\_ 20\_\_\_\_\_

The Board of Trustees met in Regular session with the following members present:

Mr. Robert W. Currens  
Mr. Brad E. Orewiler  
Mr. Paul Gleisinger

The meeting was called to order at 6:45 p.m. by Chairman Currens.

The Pledge of Allegiance was recited.

The minutes of the December 3, 2018 regular meeting were read and approved.

**Motion #216-18:** Mr. Orewiler moved to approve the minutes, seconded by Mr. Gleisinger and upon a roll call vote all members voted "AYE."

The following bills were presented for payment:

1216-2018	Charles Kleilein	1302.80
1217-2018	Samuel Kleilein	1992.47
1219-2018	Harvey Bachmann	974.75
1220-2018	Jordan Bittner	719.57
1221-2018	Joshua Bradley	1318.94
1222-2018	Justin Brant	1570.64
1223-2018	Jonathan Brown	338.12
1224-2018	Roger Chambers	848.78
1225-2018	Ronald Conn Jr.	1417.10
1226-2018	Donald Daugherty	1252.54
1227-2018	Ronald Eyerly	203.32
1228-2018	Dennis Gast	1257.64
1229-2018	Robyn Gast	969.57
1230-2018	Dustin Gray	355.56
1231-2018	John Gray	1588.37
1232-2018	Kirstin Gray	452.59
1233-2018	Ronald Henry	1957.75
1234-2018	Cody Hickey	1418.61
1235-2018	James Kinney	109.23
1236-2018	Christopher Kohler	1364.31
1237-2018	Richard Kovacs	167.70
1238-2018	Collin McBride	310.78
1239-2018	Ellen Meredith	1522.20
1240-2018	Richard Metzger	1630.89
1241-2018	James Morse	943.38
1242-2018	Brandon Mosher	653.74
1243-2018	Michael Mullins	1502.21
1244-2018	Keith Nickler	320.48
1245-2018	Christopher Ott	1383.19
1246-2018	Kevin Phillips	314.76
1247-2018	Benjamin Ricker	1924.62
1248-2018	Brian Rogers	405.50
1249-2018	Anthony Shelton	1414.82
1250-2018	Colton Shelton	532.24
1251-2018	Adam Spellman	119.70
1252-2018	Richard Spellman	512.21
1253-2018	Cory Stover	532.94
1254-2018	Ryan Swank	79.22
1255-2018	Matthew Wells	1486.63
1256-2018	Michael Wilson	1993.82

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1258-2018	Internal Revenue Service	7525.32
36917	Ohio CSPC	75.10
36918	Chapter 13 Trustee	576.92
36919	Lowe's	159.04
36920	Keller Auto Parts, Inc.	84.24
36921	Holcker Hardware	98.91
36922	Southeastern Equipment Co., Inc.	41.77
36923	The Olen Corporation	130.01
36924	Cole Distributing, Inc.	1379.94
36925	Larry M. Karl	397.65
36926	Lacal Equipment, Inc.	513.80
36927	Adkins Drain, Sewer, & Septic	300.00
36928	Washington Auto Parts	345.53
36929	Ambulance Medical Billing	2.27
36930	Verizon Wireless	413.74
36931	Net2 Services	1014.00
36932	Henry's Key & Lock Shop LLC	283.95
36933	Jon Brown	50.00
36934	Hursh Drugs, Inc.	1102.51
36935	Richland Uniforms	224.00
36936	Columbia Gas	1946.42
36937	Shambaugh Carpet Service	75.00
36938	City of Ontario – Water/Sewer Bill	121.18
36939	Friends Business Source	133.10
36940	Stumbo Publishing Co., Inc.	90.00
36941	Consumer Life Insurance Company	79.88
36942	Medical Benefits Mutual Life Insurance	7486.97
36943	Bureau of Workers' Compensation	34284.00
36944	Treasurer of State	1005.00
36945	Treasurer, State of Ohio	50.00
36946	Time Warner Cable-Northeast	387.01
36947	Rumpke	117.38
36948	Belenky Inc.	5700.00
36949	Superior Dental Care	1975.69
36950	The Dexter Company	1245.75
36951	Larry M Karl Trucking, Inc.	131.14
36952	Stericycle Inc.	55.83
36953	Kroger Pharmacy Marketed Accts.	50.00
36954	Verizon Wireless	325.36
36955	Anita Kochheiser	13.25
36956	Your Fleetcard Program	185.38
		109,340.73

**Motion #217-18:** Mr. Gleisinger made a motion to pay the bills, seconded by Mr. Orewiler and upon a roll call vote all members voted "AYE".

I hereby certify that there are sufficient funds on deposit in the Springfield Township Treasury to pay the bills listed.

  
 Anita Kochheiser, Fiscal Officer

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Present were Craig Hunt, Jon Brown, Mike Mullins, Ellen Meredith, Dustin Gray, Josh Bradley, Chief Henry, Cody Hickey, Joe Smith, and Roger Chambers

The mold repairs to the rental property will be done on December 28<sup>th</sup>. Superior Cleaning will be doing the work for \$1,651.76.

Mr. Gleisinger updated the Board on some work done by the Road Department. They have finished picking up leaves as of December 3<sup>rd</sup>. They have done a few repairs at the road department building.

**Motion #218-18:** Mr. Gleisinger moved to take the no longer needed surplus of items from both the road department and fire department to the Morrow County auction on February 23<sup>rd</sup>, 2019, seconded by Mr. Currens and upon a roll call vote all members voted "AYE".

**Motion #219-18:** Mr. Currens moved to approve the renewal of the 2019 Medical Mutual health insurance. The new premium will be \$484,242.12, seconded by Mr. Orewiler and upon a roll call vote all members voted "AYE".

Mr. Currens asked Chief Henry to post a flyer regarding some of our benefits with the Colonial Life Cancer insurance as a reminder to the townships employees.

Under the Medical Mutual insurance program, employees are able to get massages. They can get up to 12 a year.

**Motion #220-18:** Mr. Orewiler moved to appoint part-time firefighter's Kenneth Dresser and Lane Bachelder effective December 22, 2018 with a one year probationary period, seconded by Mr. Currens and upon a roll call vote all members voted "AYE".

**Motion #221-18:** Mr. Currens moved to accept the 2019 Temporary Appropriations, seconded by Mr. Gleisinger and upon a roll call vote all members voted "AYE". All funds will total \$6,922,396.68.

The Board approved the November management reports.

**Motion #222-18:** Mr. Currens moved to approve the bond renewals for Captain Mullins and Chief Henry from January 1, 2019 – January 1, 2020, seconded by Mr. Orewiler and upon a roll call vote all members voted "AYE".

**Public Comment:**

Craig Hunt, regarding employee pay raises, asked how much they made prior to the raise. He also had a question regarding a check to Tractor Supply. It was for an air compressor for the road garage and a few miscellaneous items. He also asked what kind of wish list the road department has for this coming year. Mr. Gleisinger informed him that they are waiting to take a look at the finances before making any decisions.

Craig Hunt asked if there will there be people taking the stuff to the auction and sit there all day. Mr. Orewiler said that you take the items down a few days before, tags are put on your items, and then you can leave.

Joe Smith asked what the succession plan is for the fire department and what their plans are for the hiring of a new chief. The Board will be having a special meeting tomorrow, December 18th to discuss their plans and process for hiring a new Chief. Their hope is to have someone in place so Chief Henry can work with this person and train them. The Board plans to put a lot of time and thought into this decision.

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Joe Smith asked if there is a 5 year plan for the township. Mr. Gleisinger informed him that it is hard to put a 5 year plan together when the township is spending out of their reserves. Right now, the township is spending more than what they are bringing in. He also asked if the Board has met with the fiscal officer to try and remedy the situation. They have had multiple conversations with her to come up with some solutions all the while making sure all the employees are well taken care of.

There was more discussion on a five year plan and what they can do.

Captain Mullins asked what the Board is doing currently or what their plans are to help with expansion and providing more man power. The Board will be discussing a possible levy and millage figures. Captain Mullins said that it is our responsibility as employees and trustees to educate the tax payers and the Board agreed.

Joe Smith addresses his concerns with the age of some of our vehicles and if we were still going to try to buy new ones on a rotation so that we don't get into the same situation that the department was in years ago when the squads were in bad shape. Once the money is there, the Board would like to make that happen. First and foremost, the Board wants to take care of their employees. Equipment will take second.

Josh Bradley asked the Board about the proposals they brought to the Board and if they made any decisions. At this point, they are not going to do anything with those proposals at this time. He asked if the sick time was part of that. Mr. Currens informed him that they did raise it from 8-10 hours a month last year and increased the max sick leave. The Board doesn't mind revisiting the situation in the future.

Craig Hunt asked if the Board will have to pay 7% of their individual health insurance premiums as well. Yes, the Board will also be paying the 7% increase.

**Motion #223-18:** Mr. Gleisinger made a motion to go into Executive Session at 8:16 pm to discuss employee compensation. Mr. Orewiler seconded the motion and upon a roll call all members voted "AYE".

**Motion #224-18:** Mr. Currens moved to return to regular session at 8:59 pm, Mr. Orewiler seconded and upon a roll call all members voted "AYE".

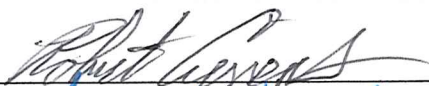
**Motion #225-18:** Mr. Currens moved to approve the new wage and benefits package for 2019 for non-fulltime employees as presented between the Board and Chief effective December 22, 2018, seconded by Mr. Gleisinger and upon a roll call vote all members voted "AYE".

**Motion #226-18:** Mr. Gleisinger moved to approve the 2019 Wage and Benefits package for full-time employees effective December 22, 2018, seconded by Mr. Currens and upon a roll call vote all members voted "AYE".

**Motion #227-18:** There being no further business to come before the Board, Mr. Orewiler made a motion to adjourn, seconded by Mr. Currens, motion carried.

The meeting adjourned at 9:06p.m.

APPROVED



ATTESTED



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### TEMPORARY APPROPRIATIONS FOR 2019

#### GENERAL FUND

1000-110-111	SALARIES-TRUSTEES	55000.
1000-110-121	SALARY-CLERK	30000.
1000-110-122	SALARY-CLERK'S STAFF	25000.
1000-110-141	LEGAL COUNSEL	30000.
1000-110-211	PERS	30000.
1000-110-212	SOCIAL SECURITY	20000.
1000-110-213	MEDICARE	20000.
1000-110-214	VOL. FIREMEN DEPEND FUND	1000.
1000-110-221	MEDICAL/HOSPITALIZATION	100000.
1000-110-222	LIFE INSURANCE	2000.
1000-110-223	DENTAL	10000.
1000-110-224	VISION	3000.
1000-110-229	OTHER	50000.
1000-110-230	WORKERS' COMP	50000.
1000-110-240	UNEMPLOYMENT COMP	50000.
1000-110-312	AUDITING SERVICES	15000.
1000-110-314	TAX COLLECTION FEES	15000.
1000-110-315	ELECTION EXPENSES	15000.
1000-110-330	TRAVEL EXPENSE	10000.
1000-110-345	ADVERTISING	15000.
1000-110-360	CONTRACTED SERVICES	15000.
1000-110-381	PROPERTY INSURANCE PREM.	50000.
1000-110-389	OTHER INSURANCE	100000.
1000-110-410	OFFICE SUPPLIES	15000.
1000-110-420	OPERATING SUPPLIES	15000.
1000-110-599	OTHER	61000.
1000-120-323	REPAIRS & MAINT.	100000.
1000-120-353	NATURAL GAS	50000.
1000-120-351	ELECTRICITY	15000.
1000-120-359	OTHER-UTILITIES	9000.
1000-120-420	OPERATING SUPPLIES	50000.
1000-120-599	OTHER	10000.
1000-130-150	ZONING INSPECTOR SALARY	10000.
1000-130-420	OPERATING SUPPLIES	2000.
1000-130-599	OTHER	2000.
1000-310-360	CONTRACTED SERVICES	10000.
1000-410-599	OTHER	5000.
1000-760-710	LAND	100000.
1000-760-720	BUILDINGS	200000.
1000-760-730	IMPROVEMENT OF SITES	135000.
1000-760-740	EQUIPMENT & FURNITURE	200000.
1000-910-910	TRANSFERS-OUT	60000.
		<u>1760000.</u>
	FUND TOTAL	1760000.

#### MOTOR VEHICLE LICENSE TAX

2011-330-360	CONTRACTED SERVICES	50000.
2011-330-420	OPERATING SUPPLIES	20000.
2011-330-599	OTHER	10000.
2011-330-740	MACHINERY/EQUIP/FURNITURE	1000.
		<u>81000.</u>
	FUND TOTAL	81000.

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**GASOLINE TAX**

2021-330-360	CONTRACTED SERVICES	77000.
2021-330-420	OPERATING SUPPLIES	5000.
2021-330-599	OTHER	1000.
2021-330-740	MACHINERY/EQUIP/FURNITURE	20000.
2021-330-750	MOTOR VEHICLE	20000.
		<u>123000.</u>
	<b>FUND TOTAL</b>	<b>123000.</b>

**ROAD AND BRIDGE**

2031-330-111	SALARIES-TRUSTEES	5000.
2031-330-190	SALARIES	150000.
2031-330-211	PERS	25000.
2031-330-213	MEDICARE	3000.
2031-330-221	MEDICAL/HOSPITALIZATION	50000.
2031-220-222	LIFE	2000.
2031-220-223	DENTAL	2500.
2031-220-224	VISION	2000.
2031-220-229	OTHER INSURANCE	35000.
2031-330-230	WORKERS' COMP	20000.
2031-330-240	UNEMPLOYMENT COMP	20000.
2031-330-314	TAX COLLECTION FEES	6000.
2031-330-323	REPAIRS AND MAINT.	50000.
2031-330-341	TELEPHONE	3000.
2031-330-351	ELECTRICITY	6000.
2031-330-353	NATURAL GAS	4000.
2031-330-359	OTHER UTILITIES	15000.
2031-330-360	CONTRACTED SERVICES	82000.
2031-330-381	PROPERTY INSURANCE	15000.
2031-330-389	OTHER INSURANCE	10000.
2031-330-420	OPERATING SUPPLIES	135000.
2031-330-430	TOOLS & MINOR EQUIP.	20000.
2031-330-599	OTHER	37000.
2031-760-720	BUILDINGS	10000.
2031-760-740	MACHINERY, EQUIP., FURN.	145000.
		<u>852500.</u>
	<b>FUND TOTAL</b>	<b>852500.</b>

**CEMETERY FUND**

2041-410-160	SALARIES	5000.
2041-410-211	PERS	1000.
2041-410-213	MEDICARE	500.
2041-410-323	REPAIRS & MAINT.	1000.
2041-410-360	CONTRACTED SERVICES	18000.
2041-410-420	OPERATING SUPPLIES	2000.
2041-410-430	SMALL TOOLS & MINOR EQUIP	2000.
2041-410-599	OTHER	2500.
2041-760-740	MACHINERY, EQUIP., FURNITURE	15000.
		<u>47000.</u>
	<b>FUND TOTAL</b>	<b>47000.</b>

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## FIRE DISTRICT

2111-220-190	SALARIES	1500000.
2111-220-211	PERS	12000.
2111-220-212	SOCIAL SECURITY	18000.
2111-220-213	MEDICARE	22000.
2111-220-215	OPFPF	260000.
2111-220-221	MEDICAL/HOSPITALIZATION	400000.
2111-220-222	LIFE	1000.
2111-220-223	DENTAL	25000.
2111-220-224	VISION	7000.
2111-220-229	OTHER INSURANCE	70000.
2111-220-230	WORKERS' COMP.	80000.
2111-220-240	UNEMPLOYMENT COMP.	30000.
2111-220-314	TAX COLLECTION FEES	50000.
2111-220-318	TRAINING	20000.
2111-220-323	REPAIRS & MAINT.	50000.
2111-220-330	TRAVEL/MEETING EXPENSES	5000.
2111-220-341	TELEPHONE	7000.
2111-220-351	ELECTRICITY	20000.
2111-220-352	WATER/SEWAGE	2000.
2111-220-353	NATURAL GAS	10000.
2111-220-359	OTHER UTILITIES	20000.
2111-220-360	CONTRACTED SERVICES	50000.
2111-220-381	PROPERTY INSURANCE	10000.
2111-220-389	OTHER INSURANCE	2000.
2111-220-410	OFFICE SUPPLIES	6000.
2111-220-420	OPERATING SUPPLIES	100000.
2111-220-430	TOOLS & MINOR EQUIP.	30000.
2111-220-599	OTHER	29000.
2111-230-420	OPERATING SUPPLIES	--
2111-760-710	LAND	--
2111-760-720	BUILDINGS	--
2111-760-740	MACHINERY/EQUIP/FURNITURE	50000.
		<u>          </u>
	FUND TOTAL	2886000.

## PERMISSIVE SALE TAX

2241-330-420	OPERATING SUPPLIES	15000.
2241-330-430	TOOLS & MINOR EQUIP.	3000.
2241-330-599	OTHER	7000.
2241-760-360	CONTRACTED SERVICES	100000.
2241-760-740	MACHINERY/EQUIP./FURNITURE	5000.
		<u>          </u>
	FUND TOTAL	130000.

## SCHONROSE DISTRICT

2401-310-360	CONTRACT SERVICES	5200.
		<u>          </u>
	FUND TOTAL	5200.

## WALCREST DISTRICT

2402-310-360	CONTRACT SERVICES	2400.
		<u>          </u>
	FUND TOTAL	2400.

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FIRE EQUIPMENT LEVY		
2901-220-314	TAX COLLECTION FEES	10000.
2901-220-323	REPAIR & MAINT.	100000.
2901-220-430	TOOLS & MINOR EQUIPMENT	200000.
2901-220-490	OTHER SUPPLIES	125000.
2901-220-599	OTHER	100000.
2901-760-740	MACHINERY/EQUIP./FURNITURE	500000.
		<u>          </u>
	FUND TOTAL	1035000.

MISC SPECIAL REVENUE		
2902-910-910	TRANSFER OUT	80.
		<u>          </u>
	FUND TOTAL	80.

UNCLAIMED FUND ACCOUNT		
9001-290-190-000	Salaries	216.38
		<u>          </u>
	FUND TOTAL	216.38

GRAND TOTAL ALL FUNDS	
GENERAL	1760000.00
MOTOR VEHICLE	81000.00
GASOLINE TAX	123000.00
ROAD & BRIDGE	852500.00
CEMETERY	47000.00
FIRE DISTRICT	2886000.00
PERMISSIVE SALES	130000.00
SCHONROSE DISTRICT	5200.00
WALCREST DISTRICT	2400.00
FIRE EQUIPMENT	1035000.00
MISC SPECIAL REVENUE	80.00
UNCLAIMED FUNDS ACCOUNT	216.68
	<u>          </u>
TOTAL ALL FUNDS	\$6922396.68

Mr. Currens made a motion to accept the Temporary Appropriations as prepared by the Fiscal Officer to make it possible to pay the bills until permanent appropriations are approved for the year 2019. Mr. Gleisinger seconded the motion and the roll was called with the following members voting "AYE".

- Mr. Robert Currens
- Mr. Paul Gleisinger
- Mr. Brad Orewiler

Adopted December 17, 2018.

  
 Anita Kochheiser, Fiscal Officer



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There being no further business to come before the Board, Mr. Orewiler made a motion to adjourn, seconded by Mr. Currens, motion carried. The meeting adjourned at 9:06 p.m.

APPROVED *Robert Currens*

ATTESTED *Ante Lopez*

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